



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 21, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF MASTER SERVICES AGREEMENTS FOR
AS-NEEDED VARIOUS CONSULTANT SERVICES RELATED TO
CAPITAL PROJECTS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The recommended actions will authorize the Chief Executive Officer, or his designee, to award Master Services Agreements for as-needed remedial assessments, initial environmental assessments, geotechnical/professional services, and technical services supporting the County's capital projects program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed administrative actions are not subject to the California Environmental Quality Act in that the actions do not meet the definition of a project according to Section 15378(b) (4) and (5) of the State California Environmental Quality Act Guidelines, because the actions are administrative activities that, by their terms, do not involve any commitments to any specific projects, which may result in a potentially significant physical impact on the environment.
2. Award and authorize the Chief Executive Officer, or his designee, to execute Master Services Agreements for As-needed Remedial and Environmental Assessments related to capital projects in Los Angeles County with Converse Consultants; Leighton Consulting, Inc, MACTEC Engineering and Consulting,

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

"To Enrich Lives Through Effective And Caring Service"

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Inc; MWH Americas; Stantec; and Tetra Tech, Inc. for \$750,000 per year with a maximum of \$1,500,000 per each agreement for an aggregate total of \$9,000,000, each with a two-year term and a one-year option for a total potential contract period of three-years to be funded from identified capital budgets or Project and Facility Development fund.

3. Award and authorize the Chief Executive Officer, or his designee, to execute Master Services Agreements for As-needed Geotechnical Professional and Technical Services Agreements related to capital projects with GeoCon; Geotechnical Professionals, Inc; Leighton Consulting, Inc.; Ninyo & Moore; Strategic Engineering & Science, Inc.; and RMT, Inc. for \$500,000 per year with a maximum of \$1,000,000 per each agreement for an aggregate total of \$6,000,000, each with a two-year term and a one-year option for a total potential contract period of three-years to be funded from identified capital budgets or Project and Facility Development fund.
4. Delegate authority to the Chief Executive Officer at his discretion to exercise the one-year option periods for the agreements and to approve and execute amendments and supplemental agreements related to these agreements within the same monetary limits previously delegated to the Chief Executive Officer by your Board under the County Code.

PURPOSE/JUSTIFICATION OF RECOMMENED ACTION

Approval of the recommended actions will authorize the Chief Executive Officer (CEO), or his designee, to execute six Master Services Agreements for As-needed Remedial and Environmental Assessments and six Master Services Agreements for As-needed Geotechnical Professional and Technical Services for use by CEO's Capital Projects Division to address emergent issues related to the capital projects and asset management programs.

The CEO will utilize the recommended agreements to: 1) facilitate the development of proposed project concepts; 2) analyze the technical, operational, and financial feasibility of proceeding with a project's development; and 3) support the development and implementation of environmental assessments and remediation activities mandated by State and Federal regulatory agencies and non-departmental projects that are approved by your Board.

The As-needed Master Services Agreements for Remedial and Environmental Assessments will provide analytical services related to soil and/or groundwater contamination encountered during and/or prior to project construction; perform environmental assessments for property acquisitions; perform biological and agronomic

studies; comply with environmental regulation; and develop, maintain, and protect drinking water resources.

The As-needed Master Services Agreements for Geotechnical Professional and Technical Services will provide services related to strategic guidance and research relating to geotechnical site investigations, studies, and research relating to State and Federal regulatory agencies. State and Federal regulatory requirements include the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), Clean Air Act (CAA), Clean Water Act (CWA), Endangered Species Act (ESA), as well as securing required regulatory permits. Regulatory oversight agencies include Los Angeles Regional Water Quality Control Board (RWQCB) and Department of Toxic Substances Control (DTSC).

The proposed 12 agreements will be awarded for a two-year term with a one-year option renewal to extend the contract for a total potential contract period of three years effective upon issuance of the initial Notice to Proceed. Where services for a given project are initiated but not completed prior to the stated expiration date, the contracts are drafted such that the expiration date of the agreement will be automatically extended as necessary to allow for completion of such services.

It is recommended that the proposed As-needed Master Services Agreements be approved by your Board to provide the CEO with the flexibility to address unanticipated analysis required for the County's capital project program.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to provide efficient and high-quality public services. The use of as-needed master services agreements will enable the CEO to provide timely delivery of efficient public services.

FISCAL IMPACT/FINANCING

Each of the As-needed Master Services Agreements with Converse Consultants, Leighton Consulting, Inc., MACTEC Engineering and Consulting, Inc., MWH Americas, Stantec, and Tetra Tech, Inc. will be executed for \$750,000 per year with a maximum of \$1,500,000 per each agreement for an aggregate total of \$9,000,000 to be funded from identified capital budgets or Project and Facility Development Budget. The agreements include one-year options that may be exercised at the discretion of the CEO, but the options are subject to the maximum contract amount of \$1,500,000 per agreement.

Each of the As-needed Master Services Agreements with GeoCon, Geotechnical Professionals, Inc., Leighton Consulting, Inc., Ninyo & Moore, Strategic Engineering & Science, Inc., and RMT, Inc. will be executed for \$500,000 per year with a maximum of \$1,000,000 per each agreement for an aggregate total of \$6,000,000 to be funded from identified capital budgets or Project and Facility Development Budget. The agreements include one-year options that may be exercised at the discretion of the CEO, but the options are subject to the maximum contract amount of \$1,000,000 per agreement.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement will be in the form previously reviewed and approved by County Counsel. The contracts will be in compliance with your Board's requirements. The contracts contain provisions for annual cost-of-living increases.

Award of the contracts will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not a project pursuant to CEQA because they are an activity that is excluded from the definition of a project by Section 15378(b) (4) and (5) of the State CEQA Guidelines. The proposed actions are an administrative activity of the government, which will not result in direct or indirect changes to the environment. The appropriate environmental documentation as required under CEQA will be completed and your Board will be requested to make a CEQA finding before a discretionary action is approved for any project.

CONTRACTING PROCESS

Request for Proposals for Remedial and Environmental Assessments

On October 28, 2010, the Department of Public Works (Public Works), at the request of the CEO, issued a Request for Proposals (RFP) to 102 firms for as-needed remedial and environmental assessment services. On November 29, 2010, a total of 21 firms responded to the RFP. The Evaluation Committee, composed of representatives from the Public Works' Geotechnical & Materials Engineering Division and the CEO's Capital Project Division, evaluated the proposals. The committee evaluated these proposals based on technical expertise, experience, personal qualifications, and understanding of the work requirements.

The RFP stated that the County would select a maximum of five consultant firms. However, when the evaluation committee met, a tie resulted between two firms in fifth place, which resulted in the selection of the top six rated firms.

Based on the review and evaluations of these proposals, the panel determined that Converse Consultants, Leighton Consulting, Inc., MACTEC Engineering and Consulting, Inc., MWH Americas, Stantec, and Tetra Tech, Inc. demonstrated that their firms were best qualified to provide the as-needed environmental assessment and remediation services. The initial contract term will be for two years commencing on the issuance of the initial Notice to Proceed, and includes a one-year option to extend the contract at the CEO's discretion.

Request for Proposals for Geotechnical Professional and Technical Services

On November 9, 2010, Public Works, at the request of the CEO, issued a RFP to 102 firms for as-needed geotechnical professional and technical services. On December 7, 2010, a total of 20 firms responded to the RFP. The Evaluation Committee, composed of representatives from the Public Works' Construction Division and the CEO's Capital Project Division, evaluated the proposals. The representatives from the CEO's Capital Project Division were different from the representatives on the as-needed remedial and environmental assessment services evaluation committee.

The RFP stated that the County would select a maximum of five consultant firms. However, when the evaluation committee met, a tie resulted between two firms and the top six rated firms were selected.

Based on the review and evaluations of these proposals, the panel determined that GeoCon; Geotechnical Professionals, Inc.; Leighton Consulting, Inc.; Ninyo & Moore; Strategic Engineering & Science, Inc.; and RMT, Inc. demonstrated that their firms were

best qualified to provide the as-needed geotechnical professional and technical services requested. The initial contract term will be for two years commencing on the issuance of the initial Notice to Proceed, and includes a one-year option to extend the contract at the CEO's discretion.

All evaluations were completed without regard to race, creed, color, or gender.

As requested by your Board on February 3, 1998, these agreement opportunities were listed on the County's "Doing Business with Us" website. A copy of the website posting is attached for your reference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended Master Services Agreements. These agreements will provide necessary remedial, environmental assessments, geotechnical professional and technical services for various projects in an efficient manner.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF: RLR:DJT
DKM:LL:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Public Works

Bid Information

Bid Number : AED-CEO001

Bid Title : As-Needed Environmental Assessment and Remediation Services

Bid Type : Service

Department : Public Works

Commodity : REMEDIATION SERVICES, ENVIRONMENTAL

Open Date : 10/28/2010

Closing Date : 11/29/2010 5:00 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide as-needed environmental assessment and remediation services for various projects located in the County of Los Angeles, California.

The required services may include, but are not limited, to: strategic guidance and research relating to the regulations and requirements of the California Environmental Quality Act (CEQA) and other environmental statutes, including the Environmental Policy Act (NEPA), Clean Air Act (CAA), Clean Water Act (CWA) and Endangered Species Act (ESA), as well as securing required regulatory permits.

Questions regarding the project and requests for copies of the RFP should be addressed to the contract administrator listed below.

NOTE: THE RFP IS NOT AVAILABLE ELECTRONICALLY.

11/18/10, Notice A provides clarification of the RFP and responds to questions received.

4/11/11, the Evaluation Committee recommends contract award to the following consultants for the required services: Leighton Consulting, Tetra Tech, MWH Americas, Stantec, Converse, and MACTEC. Following completion of negotiations, contracts will be awarded pending Board of Supervisors' approval.

Contact Name : Grace Stohs

Contact Phone# : (626) 979-5311 Ext: fax

Contact Email : gstohs@dpw.lacounty.gov

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Bid Information

Bid Number : AED-CEO002

Bid Title : As-Needed Geotechnical Professional and Technical Services

Bid Type : Service

Department : Public Works

Commodity : CONSULTING SERVICES - ENGINEERING

Open Date : 11/9/2010

Closing Date : 12/7/2010 5:00 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide as-needed geotechnical professional and technical services for various projects located in the County of Los Angeles.

The required services may include, but are not limited to: strategic guidance and research relating to geotechnical site investigations, studies and research relating to the regulations and requirements of the California Environmental Quality Act (CEQA) and other environmental statutes, including the National Environmental Policy Act (NEPA), Clean Air Act (CAA), Los Angeles Regional Water Quality Control Board (RWQCB), Department of Toxic Substances Control (DTSC), and Endangered Species Act (ESA).

Questions regarding the project and requests for copies of the RFP should be addressed to the contract administrator listed below.

NOTE: THE RFP IS NOT AVAILABLE ELECTRONICALLY.

11/22/10, Notice A provides clarification of the RFP and responds to questions received.

4/11/11, the Evaluation Committee recommends selection of the following consultants for the required services: GPI, GeoCon, RMT, Leighton Consulting, Ninyo & Moore, and SES. Upon successful negotiations, contracts will be awarded pending Board of Supervisors' approval.

Contact Name : Grace Stohs

Contact Phone# : (626) 979-5311 Ext: fax

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